

**REGISTERED CHARITY
NUMBER SC049724**

FEDERATION OF WRITERS (SCOTLAND)

**ANNUAL ACCOUNTS
For the Year ended 31 May 2021**

FEDERATION OF WRITERS (SCOTLAND)

REPORT OF THE TRUSTEES

The Trustees present their Report along with the Financial Statements for the year to 31 May 2021.

Trustees

Sue Burnside, Jenifer Harley, Anne Clarke, Mark Wightman, Howard Singerman, Janet Crawford, Marie Therese Taylor, Allie Hunter, Lesley Traynor, Marcas Mac An Tuairneir, Katharine Macfarlane, Ann MacKinnon, Andrew Hunter

Contact Address

55 Corroul Road, Newlands, Glasgow, G43 2ED

Founding Document

The charity was set up by means of a constitution that was accepted by the Office of the Scottish Regulator on 12 November 2019.

Charitable Purposes

The charitable purposes of the Federation of Writers (Scotland) are the advancement of the arts, heritage and culture through providing opportunities for writers to associate together, organising relevant activities, events and practices, and causing to be written and printed or otherwise reproduced and circulated, free of charge or for payment, appropriate papers, books, anthologies, periodicals, pamphlets, newsletters or other documents or films

Activities

The Federation has had a busy and successful period of activities in the year to 31 May 2021. It published its annual anthology of new writing. It held its annual Vernal Equinox competition for new writing. It continued to send a monthly newsletter to all members. It held Tinsel Tales, its annual pre-Christmas event by zoom. It also held several workshops, readings and other events by zoom during the year.

Trustees' Remuneration and Expenses

Jenifer Harley received reimbursement of £211.69 in respect of various expenses incurred by her and Sue Burnside received reimbursement of £84.00 in respect of various expenses incurred by her. The Trustees received no other remuneration or reimbursement of expenses during the year to 31 May 2021.

Reserves

All of the Trust funds are unrestricted general funds and are used by the Trustees to further the work being carried out in accordance with the above charitable purposes.

Approved by the Trustees on 14 February 2022 and signed on their behalf by

Howard Singerman
Trustee

Independent Examiner's Report to the Members on the Accounts of FEDERATION OF WRITERS (SCOTLAND)

I report on the accounts of the charity for the year ended 31 May 2021 set out on pages 3 to 5.

Respective Responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention

Basis of Independent Examiners Statement

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently, I do not express an audit opinion on the accounts.

Independent Examiners Statement

In the course of my examination, no matter has come to my attention:-

1. which gives me reasonable cause to believe that in any material respect, the requirements:
 - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulationshave not been met.
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Jeffrey Jesner B.Acc
Glasgow
14 February 2022

FEDERATION OF WRITERS (SCOTLAND)

Statement of Receipts and Payments For the Year ended 31 May 2021

| | Notes | 2021 £ | 2020 £ |
|--------------------------|-------|-----------|-----------|
| Receipts | | | |
| Charitable Activities | 1 | 2,265 | 5,591 |
| | | ----- | ----- |
| Payments | | | |
| Charitable Activities | 2 | 1,929 | 51 |
| Governance Costs | 3 | 296 | 39 |
| | | ----- | ----- |
| Total Expenditure | | 2,225 | 90 |
| | | ----- | ----- |
| Surplus for Year | | £40 | £5,501 |
| | | ===== | ===== |

There were no restricted funds during the year.

FEDERATION OF WRITERS (SCOTLAND)

Statement of Balances For the Year ended 31 May 2021

| | 2021 | 2020 |
|--|--------|--------|
| | £ | £ |
| Cash Funds | | |
| Cash and Bank Balances at 1 June 2020 | 5,501 | - |
| Surplus for Year | 40 | 5,501 |
| | ----- | ----- |
| Cash and Bank Balances at 31 May 2021 | £5,541 | £5,501 |
| | ===== | ===== |
| | £ | £ |
| Reserves | | |
| General Reserves at 1 June 2020 | 5,501 | - |
| Surplus for Year | 40 | 5,501 |
| | ----- | ----- |
| As at 31 May 2021 | £5,541 | £5,501 |
| | ===== | ===== |

The Financial Statements were approved by the Trustees on 14 February 2022.

Mark Wightman – Treasurer

FEDERATION OF WRITERS (SCOTLAND)

Notes to the Accounts – 31 May 2021

1. INCOMING RESOURCES

| | 2021 | 2020 |
|------------------------------|--------|--------|
| Unrestricted Funds | | |
| Charitable Activities | £ | £ |
| Competition Fees | 1,411 | 1,113 |
| Donations | 312 | 4,338 |
| Sales | 542 | 140 |
| | ----- | ----- |
| Total Income | £2,265 | £5,591 |
| | ===== | ===== |

2. RESOURCES EXPENDED

| | | |
|------------------------------|--------|-------|
| Unrestricted Funds | | |
| Charitable Activities | £ | £ |
| Printing Costs | 754 | - |
| Prizes | 1,175 | - |
| Venue Hire | - | 51 |
| | ----- | ----- |
| | £1,929 | £51 |
| | ===== | ===== |

3. RESOURCES EXPENDED

| | | |
|--|-------|-------|
| Unrestricted Funds | | |
| Administration and Governance Costs | £ | £ |
| Miscellaneous Expenses | £296 | £39 |
| | ===== | ===== |

4. TRUSTEES EMOLUMENTS

Jenifer Harley received reimbursement of £211.69 in respect of various expenses incurred by her and Sue Burnside received reimbursement of £84.00 in respect of various expenses incurred by her. No emoluments were paid to Trustees during the year.

5. TRUSTEES TRANSACTIONS

There were no transactions with Trustees or any persons connected with them during the year.